

# **AMERICAN LEGION AUXILIARY DEPARTMENT OF KANSAS**

## **IMPORTANT DEADLINES**

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| September 1  | All Unit Officers and Honorary Life Members should be transmitted to Department Headquarters |
| September 29 | At least one (1) Unit Member Transmittal is due to Department Headquarters                   |
| December 1   | Mid Year Reports are due from Units to District Chairman                                     |
| February 1   | Kansas Unit deadline to order poppies for Spring 2018 delivery                               |
| March 1      | Year End Reports are due from Units to District Chairman                                     |
| April 2      | Deadline for member changes to Department Headquarters (for member card accuracy)            |
| April 23     | Year End Department Chairman and Officer Reports are due to Department Headquarters          |