

American Legion Auxiliary Member Profile Update & Transfer Form

Units: Please use this form, instead of the now obsolete Member Data and Class Change Forms, to submit member changes to your Department.

You may enter changes for more than one member on this form by indicating each Member's Name and Member ID in the spaces provided. In the "Ch #" column, please indicate the Change # type from the list below.

Example: insert "5" if you are changing a member's marital status. In the "New Info/Notes" column, please be specific as to the change being made.

<u>Ch #</u>	<u>Change Type</u>	<u>Ch #</u>	<u>Change Type</u>
1	Name	7	Class Change
2	Contact info (address, phone, email)	8	War Era of eligibility
3	Mark Deceased (include date of death in notes)	9	Branch of Service eligibility
4	Continuous Years	10	Make honorary life
5	Marital status	11	Transfer (complete "Unit Transfers" section below)
6	Communication preference	12	Other

Effective Date	Ch #	Member ID Member Name	New Info / Notes

UNIT TRANSFERS

PREVIOUS Unit #: _____ **Department** _____

NEW Unit # _____ **Department** _____

Member Signature (*required*)

Officer of New Unit Signature (*required*)